

GLASGOW KELVIN COLLEGE

FINANCE AND RESOURCES COMMITTEE – 30 MAY 2023

FIXED ASSET DISPOSAL/WRITE-OFF

REPORT BY DIRECTOR OF ESTATES AND CORPORATE SERVICES

1. Introduction

The purpose of this report is to seek approval for the physical and accounting disposal of obsolete assets. Members will be aware that the College has an extensive Capital Investment Plan which includes the renewal and replacement of equipment which, in turn, requires the disposal of the items replaced.

2. Fixed Assets Disposal

Within the teaching kitchen, two fridges have been identified at the East End campus for disposal. Both fridges require extensive repair, and it will be more cost effective to replace them with one new fridge. In addition, and also in the aforementioned kitchen, a blast chiller has been identified as beyond repair, however there is no requirement to replace this item.

The items are noted in **Appendix 1** attached.

3. Resource Implications

There will be a small resource implication in terms of purchasing one new fridge but this will be within budget.

4. Impact on Students

There are no expected impacts on students.

5. Risk and Assurance

There is no risk evident.

6. Equality

No adverse impacts on individuals with protected characteristics have been identified as a consequence of this report.

7. Data Protection

There are no data protection implications arising as a consequence of disposing of these items of equipment.

8. Environmental and Sustainability

A new fridge will be purchased which will have a lower environmental impact.

Liaison is currently taking place with ENVA our waste contractors in relation to disposal of such items in an environmentally friendly manner.

9. Recommendations

It is recommended that members:

- i) note the content of this report; and
- ii) approve the disposal/write-off of these pieces of equipment as listed in **Appendix 1**.

10. Further Information

Further information can be obtained from Lisa Clark, Director of Estates and Corporate Services - lisaclark@glasgowkelvin.ac.uk

Lisa Clark
Director of Estates and Corporate Services
May 2023

Appendix 1

Fixed Asset Disposal

Description	Asset Reference	Location	Comments
Under Counter Fridge	04742	East End Campus	Repair not financially viable
Under Counter Fridge	04747	East End Campus	Repair not financially viable
Blast Chiller		East End Campus	Unable to repair and no longer required